

BARBICAN CENTRE BOARD

Wednesday, 27 November 2013

Minutes of the meeting of the Barbican Centre Board held at the Guildhall EC2 at 10.30am

Present

Members:

Deputy Catherine McGuinness (Chairman)	Trevor Phillips (External Member)
Deputy John Tomlinson (Deputy Chairman)	Deputy Richard Regan
Tom Hoffman	Keith Salway (External Member)
Roly Keating (External Member)	Deputy Dr Giles Shilson
Jeremy Mayhew	Jeremy Simons
Cllr Guy Nicholson (External Member)	John Scott (Ex-Officio Member)

Officers:

Matthew Pitt	- Town Clerk's Department
Andrew Wild	- City Surveyors
Sir Nicholas Kenyon	- Managing Director, The Barbican Centre
Rob Baker	- Barbican Centre
Michael Dick	- Barbican Centre Board
Lorna Gemmell	- Barbican Centre
Sean Gregory	- Barbican Centre
Louise Jeffreys	- Barbican Centre
Leonora Thomson	- Barbican Centre
Niki Cornwell	- Barbican Centre
Steve Eddy	- Barbican Centre

1. APOLOGIES

Apologies were received from Alderman David Graves, Vivienne Littlechild, Brian McMaster, Wendy Mead and Christopher Purvis.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

The public minutes and summary of the meeting held on 25 September 2013.

3.a) Minutes of the Finance Committee

The public minutes and summary of the Finance Committee of the Barbican Centre Board meeting held on 12 November 2013 were received.

3.b) Minutes of the Risk Committee

The public minutes and summary of the Risk Committee of the Barbican Centre Board meeting held on 14 October 2013 were received.

3.c) Minutes of the Nominations Committee

The public minutes and summary of the Nominations Committee meeting held on 6 November 2013 were received.

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The Chairman updated Board Members on the results of the Skills and Effectiveness Survey and thanks Members for their participation.

4. MANAGEMENT REPORT BY THE BARBICAN'S DIRECTORS

The Board received a report of the Managing Director providing an update from the Barbican Centre's Directors.

The Director of Arts noted that the Centre was receiving excellent critical reception for its recent activities, particularly Illuminating Britten and the Pop Art Exhibition. These events were not quite reaching the ambitious box office targets set.

The Operations and Buildings Director informed Members that there had been three demonstrations at the Centre relating to Gergiev but that the Security Team at the Centre had managed these well to avoid disruption to any performances. He added that the LFS letting scheme was progressing, practical completion had been awarded on the Flying System project and a resolution to the fumes in Cinema 3 would be completed by early December 2013.

5. BARBICAN CENTRE SAFEGUARDING POLICY

The Board received a verbal update from the Head of Human Resources (HR) at the Centre regarding the Barbican's Safeguarding Policy.

The Head of HR informed the Board that the Centre did have its own policy and the Centre would continue to ensure relevant training was provided to staff and the policy was regularly updated in line with industry standard guidelines.

In response to a Member's question, it was agreed that the Guildhall School of Music and Drama Safeguarding Policy would be circulated to Board Members as this policy covered the Centre's collaborative work with that organisation.

6. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Appointment of a Member to serve on the Risk Committee

RESOLVED – That Stuart Fraser be appointed to serve on the Risk Committee of the Barbican Centre Board as the City Corporation Finance Committee representative.

Appointment of External Members

RESOLVED – That the recommendation from the Nominations Committee be endorsed and Brian McMaster and Keith Salway be re-appointed to serve on the Board for a term of 3 years to expire in March 2017.

Cultural Hub Working Party

The Board received a resolution of the Policy and Resources Committee and proceeded to elect a representative to serve on the Cultural Hub Working Party.

RESOLVED – That Deputy Catherine McGuinness, as Chairman for the time being, be elected to serve on the Cultural Hub Working Party as the Barbican Centre Board’ s representative.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

<u>Item No.</u>	<u>Paragraph No.</u>
9 - 18	3
19 – 20	-

9. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 25 September were approved.

9.a) Non Public Minutes of the Finance Committee

The Board received the non-public minutes of the Finance Committee of the Barbican Centre Board meeting held on 12 November 2013.

9.b) Non Public Minutes of the Risk Committee

The Board received the non-public minutes of the Risk Committee of the Barbican Centre Board meeting held on 14 October 2013.

9.c) Non Public Minutes of the Nominations Committee

The non-public minutes of the Nominations Committee of the Barbican Centre Board meeting held on 6 November 2013.

10. **OUTSTANDING ACTIONS OF THE BOARD**

The Board received a report of the Town Clerk detailing Outstanding Actions.

11. **MARKETING AND COMMUNICATIONS PRESENTATION**

The Board received a presentation by the Head of Marketing at the Barbican Centre.

EXTENSION OF THE MEETING

At this point, the time limit for Committee meetings as set out in Standing Order 40 had been reached, but there being a two-thirds majority of the Committee present who voted in favour of an extension, the Committee agreed to continue the meeting.

12. **BARBICAN CENTRE EXHIBITION HALL 1: LONDON FILM SCHOOL PROPOSAL**

The Board approved a joint decision of the Managing Director, Barbican Centre and the City Surveyor.

13. **BUSINESS REVIEW 2013/14 PERIOD 6 ACCOUNTS AS AT 29TH SEPTEMBER 2013**

The Board received a report of the Chief Operating and Financial Officer.

14. **BARBICAN BUDGET REPORT - 2014/15**

The Board received a report of the Chief Operating and Financial Officer.

15. **DEVELOPMENT REPORT**

The Board received a report of the Director of Audiences and Development.

16. **BARBICAN TICKETING AND WEBSITE PROCUREMENT**

The Committee received a report of the Director of Audiences and Development.

17. **UPDATE ON CAPITAL WORKS**

The Committee received a report of the Operations and Buildings Director.

18. **RISK UPDATE**

The Board received a verbal update of the Operations and Buildings Director.

19. **QUESTIONS RELATING TO THE WORK OF THE BOARD**

There were no questions.

20. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

The meeting closed at 12.58pm

Chairman

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